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ABSTRACT

The National University Extension Association provides a directory of library extension services at member institutions. The listing is alphabetical by state and then by college or university within each state. Information given includes library or division name, address, telephone, supervisor, staff, library organization, special extension collection if any, subjects emphasized, and extension budget. A summary of the survey data and the survey instrument used to compile the directory are included. (LS)

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A DIRECTORY OF EXTENSION LIBRARY SERVICES

AT N.U.E.A. MEMBER INSTITUTIONS

Second Edition

Edited by

Frank C. MacDougall, Chairman

Division of Extension and Library Services,
National University Extension Association

June 1976

U.S. DEPARTMENT OF HEALTH,
EDUCATION & WELFARE
NATIONAL INSTITUTE OF
EDUCATION

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Continuing Education Service

Michigan State University

IR003 936

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Thanks are due to all members of the NUEA - ACRL Joint Committee on University Extension Library Services, particularly to its Past Chairman, Mr. Osborne L. Gomez, Librarian of the State University System of Florida Extension Library, and to Dr. Beverly Lynch, Executive Secretary of the Association of College and Research Libraries (ALA). Their work in support of this project and in creating the Extension Libraries Division of NUEA has often been arduous tasks, but vital to the cause of this neglected aspect of university libraries.

The editor also thanks Dr. Betty Giuliani and Alison Hubbard of our Continuing Education Service's Office of Operations Research and Analytical Studies for their advice in conducting this survey and interpreting its data.

Finally, the editor's gratitude is expressed to all current and former staff members who have worked on all phases of preparing the directory for publication: Frances Parsons, Peggy Webber, Beth Parrott, and Mary Horgan, as well as our Continuing Education Information Service and Departmental Services for expediting its printing.

PREFATORY NOTE

The title of the first edition was A Directory of University Extension Libraries in the United States and Canada. The new title more accurately represents the contents.

Percentages stated in the summary will vary from the information listed in the directory due to those institutions which gave complete answers to the questionnaire, but did not want to be listed.

Information presented in this directory derives from the 1974 - 75 fiscal and academic years. Errors of fact are solely the responsibility of the Council on Library Resources, ACRL, or NUEA.

Frank C. MacDougall

Frank C. MacDougall, Chairman
NUEA - ACRL Joint Committee on University Extension Library Services

SUMMARY OF THE SURVEY DATA

Now that this survey has been conducted for the second time, we are able to make a comparison of the results obtained. The second survey was more successful than the first. Responses of all kinds came in from 83% of the one hundred eighty-one institutions which were sent questionnaires, compared to 72% on our first attempt. More institutions supplied sufficient information to comprise an entry in the directory - 42% as opposed to 25%. We now have 76 entries, rather than 45 as in the first edition. Of these, 47 are new entries, 16 having declined inclusion or failing to respond.

The data on hand will not be as finely analyzed here as it was in the 1973 edition, in order to publish the directory as quickly as possible. Computer analysis of the full results will be published later as a journal article, and this will be announced to all participating institutions. To make a complete interrelation of the answers to the confidential questions, for instance, would delay publication too long.

This summary will be a succinct correlation of items of the most obvious importance, such as service area, library organization, staff, collection size, subject emphasis, and budget. The subsequent journal article will deal with the ramifications of opinion answers concerning library service adequacy and its improvement, of data on numbers of courses served and numbers of volumes circulated, for instance.

As was the case in the first survey, NUEA Region IV supplied the most results - one-eighth of the total answers used. Region V has the best representation, however, with one-half of its members listed. The table of contents indicates not only on which pages member institutions are located, but also it identifies those institutions which replied but did not want to be listed. Those which either did not reply, or which said they did not provide any library support for extension programs are also noted in parentheses in each category.

Service Area

State-wide service was provided by 54% (53%), regional by 33% (24%), city or county by 11% (10%), and international or "world-wide" was noted by 3%, even though this catecory was not listed. Five institutions failed to answer.

Library Organization

Only 8% (17%) have separate collections completely sufficient to serve all extension library support compared with 57% (47%) which have no separate extension library and use only the main library. Both kinds of libraries were used by 35% (36%). The ability to provide enough materials for off-campus use solely from an extension library appears to be declining. Perhaps tight budgets and the high costs of publications is having an effect here.

Staff

At least one full-time professional librarian was employed by 26% (28%) of the respondents; one or more part-time professionals supervised 29% (13%). Full-time para-professionals were employed by 17% of the libraries, 16% worked part-time. Full-time and part-time clerks were evenly divided at 16%. 29% of the libraries employed part-time student help. Professional supervision on at least a part-time basis predominates, as opposed to the 52% coverage by clerical personnel of the previous survey; this is a welcome improvement in results. However, one library only assigned one quarter-time student to extension.

Collection

The titles-to volumes ratio also improved to the level of the basic 1:1.5 (1:1.1) proportion. The average number of titles was 6,435 (16,300) and the average number of volumes per collection was 9,783 (18,600). Collection sizes ranged from a low of 300 titles and 500 volumes to a healthy 30,825 titles and 43,900 volumes. Lower averages this time result from more reports from smaller libraries, not from shrinking collections.

Subject emphasis

Predictably, education was emphasized in 79% (31%) of the collections; business with 32% replaced humanities 31% (17%); social sciences made a showing of 18%; medicine, engineering, psychology, liberal arts, and vocational studies accounted for 5% to 10% of the remaining libraries. 18% declined to answer with even one subject.

Budget

Budget ranges, percentages and averages were as follows:

$100,000 +	11%	$304,420 average
51,000 - 100,000	11%	59,600 av.
11,000 - 50,000	33%	21,000 av.
6,000 - 10,000	11%	5,600 av.
0 - 5,000	34%	1,875 av.

Addendum

One astounding result of the response to the first question of the addendum questionnaire was the high percentage who did not receive their copies of the first edition of the directory - 60%! Obviously, mail is not directed correctly in many instances, or respondents changed positions, or simply could not remember having received it. All copies were, and will again be sent to the best address we have available from the survey. Two copies are sent, as before, one to the Director of Extension, one to the librarian concerned.

In answer to the question about conducting the survey by some other means, 53% preferred to see it as part of some other survey of continuing higher education, 11% said no, and 36% had no opinion. This finding is well worth further consideration.

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ALABAMA

UNIVERSITY OF ALABAMA

Library and Program Services
Division of Continuing Education
Drawer 2967
University of Alabama 35486

SUPERVISOR: Miss Bethel Fite, Director

TELEPHONE: (205) 348-6222

SERVICE AREA
State-wide

STAFF
1 full-time professional librarian and 2 para-professionals

LIBRARY ORGANIZATION
Separate extension library, but materials are borrowed from the main library for extension purposes.

COLLECTION
Titles - 3,500 Volumes - 4,000 Includes books, periodicals, pamphlets, microforms, filmstrips, phonograph records and slides.

SUBJECTS EMPHASIZED
Education and humanities

BUDGET
$30,000

UNIVERSITY OF ALABAMA AT BIRMINGHAM

Mervyn H. Sterne Library
917 S. 13th Street
University Station
Birmingham, Alabama 35294

SUPERVISOR: Paul H. Spence, Librarian

TELEPHONE: (205) 934-3645

SERVICE AREA
Regional

STAFF
n/a

LIBRARY ORGANIZATION
All extension library services are provided by the main library collection.

COLLECTION
No separate collection

SUBJECTS EMPHASIZED
n/a

BUDGET
n/a

UNIVERSITY OF ALASKA

Elmer E. Rasmuson Library
University of Alaska, Fairbanks
Fairbanks, Alaska 99701

SUPERVISOR: H. Theodore Ryberg, Director of Libraries

TELEPHONE: (907) 479-7224

SERVICE AREA
N/A

STAFF
N/A

LIBRARY ORGANIZATION
All extension library services are provided by the main library collection

COLLECTION
No separate collection

SUBJECTS EMPHASIZED
N/A

BUDGET
N/A

University of Arizona Library
Tucson, Arizona 85721

UNIVERSITY OF ARIZONA

SUPERVISOR: W. David Laird, University Librarian

TELEPHONE: (602) 884-2101

SERVICE AREA
State-wide

STAFF
1 quarter-time clerk

LIBRARY ORGANIZATION
All extension library services are provided by the main library collection.

COLLECTION
No separate collection

SUBJECTS EMPHASIZED
Education and liberal arts

BUDGET
$1,000

UNIVERSITY OF ARKANSAS AT LITTLE ROCK

University of Arkansas Library
University Ave. at 33rd Street
Little Rock, Arkansas 72204

SUPERVISOR: James A. Allen, Director

TELEPHONE: (501) 568-2200 ext. 220

SERVICE AREA
City or county

STAFF
1 part-time professional librarian

LIBRARY ORGANIZATION
All extension library services are provided by the main library collection.

COLLECTION
No separate collection

SUBJECTS EMPHASIZED
n/a

BUDGET
n/a

AZUSA PACIFIC COLLEGE

Marshburn Memorial Library
Hwy. 66 at Citrus
Azusa, California 91702

SUPERVISOR: Edward Peterman, Librarian

TELEPHONE: (213) 969-3434 Ext. 192

SERVICE AREA
Regional

STAFF
1 part-time professional librarian, 1 part-time student assistant

LIBRARY ORGANIZATION
All extension library services are provided by the main library collection.

COLLECTION
No separate collection

SUBJECTS EMPHASIZED
Education and social science

BUDGET
None

CALIFORNIA STATE COLLEGE, BAKERSFIELD

California State College Library
9001 Stockdale Hwy.
Bakersfield, California 93309

SUPERVISOR: Benton F. Scheide, Director

TELEPHONE: (805) 833-2152

SERVICE AREA
Regional

STAFF
N/A

LIBRARY ORGANIZATION
All extension library services are provided by the main library

COLLECTION
No separate collection

SUBJECTS EMPHASIZED
N/A

BUDGET
$1,000

California State College Library, Sonoma
1801 East Cotati Avenue
Rohnert Park, California 94928

CALIFORNIA STATE COLLEGE, SONOMA

SUPERVISOR: A. S. Pickett, Director

TELEPHONE: (707) 795-2397

SERVICE AREA
Regional

STAFF
2 part-time para-professionals

LIBRARY ORGANIZATION
All extension library services are provided by the main library collection.

COLLECTION
No separate collection

SUBJECTS EMPHASIZED
Education and psychology

BUDGET
$4,000

CALIFORNIA STATE UNIVERSITY, LOS ANGELES

John F. Kennedy Memorial Library
California State University
5151 State University Drive
Los Angeles, California 90032

SUPERVISOR: Morris Polan, University Librarian

TELEPHONE: (213) 224-2201

SERVICE AREA
City or county

STAFF
1 half-time student assistant

LIBRARY ORGANIZATION
All extension library services are provided by the main library collection.

COLLECTION
No separate collection

SUBJECTS EMPHASIZED
Education and nursing

BUDGET
none

UNIVERSITY OF CALIFORNIA, LOS ANGELES

University Library
University of California
405 Hilgard Avenue
Los Angeles, California 90024

SUPERVISOR: Page Ackerman, University Librarian

TELEPHONE: (213) 825-1323

SERVICE AREA
City or county

STAFF
None

LIBRARY ORGANIZATION
All extension library services are provided by the main library collection.

COLLECTION
No separate collection

SUBJECTS EMPHASIZED
n/a

BUDGET
None

College of Notre Dame Library
1500 Ralston Ave.
Belmont, California 94002

COLLEGE OF NOTRE DAME

SUPERVISOR: Sr. Julie Bellefeuille, Librarian

TELEPHONE: (415) 593-1601

SERVICE AREA
N/A

STAFF
N/A

LIBRARY ORGANIZATION
All extension services are provided by the main library

COLLECTION
No separate collection

SUBJECTS EMPHASIZED
N/A

BUDGET
N/A

UNIVERSITY OF CALIFORNIA, SAN DIEGO

University Libraries
Miramar Road
University of California
San Diego, California 92037

SUPERVISOR: Melvin J. Voigt, University Librarian

TELEPHONE: (714) 453-2000 ext. 1961

SERVICE AREA
Regional

STAFF
None

LIBRARY ORGANIZATION
All extension library services are provided by the main library collection.

COLLECTION
No separate collection

SUBJECTS EMPHASIZED
History and literature

BUDGET
None

ADDITIONAL SERVICES AND COLLECTIONS:
Library Instructional Services Program offers course in use of academic libraries; program includes independent study, self-paced study, seminars, audio-visual instruction, and class sessions.

Continuing Education Library
970 Aurora Avenue
Academy Center #115
University of Colorado
Boulder, Colorado 80302

UNIVERSITY OF COLORADO

SUPERVISOR: Elois Pearson, Administrative Assistant

TELEPHONE: (303) 492-8912

SERVICE AREA
International

STAFF
1 full-time para-professional

LIBRARY ORGANIZATION
Separate extension library, but some materials are borrowed from the main library for extension purposes.

COLLECTION
Titles - 1,500 Volumes - 2,000 (courses) Titles - 1,100 Volumes - 1,200 (professional)

SUBJECTS EMPHASIZED
Education and humanities

BUDGET
$2,000

UNIVERSITY OF DELAWARE

Hugh M. Morris Library
University of Delaware
Newark, Delaware 19711

SUPERVISOR: John M. Dawson, Director

TELEPHONE: (302) 738-2231

SERVICE AREA
State-wide

STAFF
N/A

LIBRARY ORGANIZATION
All extension library services are provided by the main library collection.

COLLECTION
No separate collection

SUBJECTS EMPHASIZED
N/A

BUDGET
N/A

Extension Library
State University System of Florida
1011 First Avenue, North
St. Petersburg, Florida 33705

STATE UNIVERSITY SYSTEM OF FLORIDA

SUPERVISOR: Osborne L. Gomez, Director

TELEPHONE: (813) 898-7411 ext. 281

SERVICE AREA
State-wide

STAFF
2 full-time professional librarians, 1 full-time para-professional, 7 full-time clerks, and 2 full-time student assistants

LIBRARY ORGANIZATION
Separate extension library which will provide all library needs for extension purposes.

COLLECTION
Titles - n/a Volumes - 102,501 Includes books, periodicals, pamphlets and phonograph records.

SUBJECTS EMPHASIZED
Education and business

BUDGET
$198,903

Georgia Center for Continuing Education UNIVERSITY OF GEORGIA
University of Georgia
Athens, Georgia 30602

SUPERVISOR: Miss Frances E. Nunn, Resource Materials Specialist

TELEPHONE: (404) 542-2071

SERVICE AREA
State-wide

STAFF
1 full-time professional librarian, 1 half-time para-professional, and 1 full-time clerk

LIBRARY ORGANIZATION
Two separate extension libraries, but all materials are provided by the main library.

COLLECTION
Titles - n/a Volumes - 5,619 Includes books, periodicals, phonograph records and plays

SUBJECTS EMPHASIZED
Humanities and business

BUDGET
n/a

University of Idaho Library
Moscow, Idaho 83843

UNIVERSITY OF IDAHO

SUPERVISOR: Warren S. Owens, Director of Libraries

TELEPHONE: (208) 885-6534

SERVICE AREA
State-wide/regional

STAFF
None

LIBRARY ORGANIZATION
All extension library services are provided by the main library collection.

COLLECTION
No separate collection

SUBJECTS EMPHASIZED
Education and business

BUDGET
None

LOYOLA UNIVERSITY OF CHICAGO

Julia Deal Lewis Library
Loyola University of Chicago
820 N. Michigan Ave.
Chicago, Illinois 60611

SUPERVISOR: Christina Saletta, Librarian

TELEPHONE: (312) 670-3000 Ext. 2875

SERVICE AREA
City or county

STAFF
N/A

LIBRARY ORGANIZATION
All extension library services are provided by the Loyola University Libraries

COLLECTION
No separate collection

SUBJECTS EMPHASIZED
N/A

BUDGET
N/A

NORTHERN ILLINOIS UNIVERSITY

Swen Franklin Parson Library
Northern Illinois University
DeKalb, Illinois 60115

SUPERVISOR: Clyde C. Walton, Director

TELEPHONE: (815) 753-1094

SERVICE AREA
Regional

STAFF
1 full-time professional; 1 half-time student assistant

LIBRARY ORGANIZATION
All extension materials are borrowed from the main library.

COLLECTION
No separate collection

SUBJECTS EMPHASIZED
Humanities and education

BUDGET
n/a

UNIVERSITY OF ILLINOIS

Extramural Library
231 Library
University of Illinois at Urbana-Champaign
Urbana, Illinois 61801

SUPERVISOR: DorAnn Kasube, Library Technical Assistant I

TELEPHONE: (217) 333-3999

SERVICE AREA
State-wide

STAFF
2 full-time clerks

LIBRARY ORGANIZATION
Separate extension library, but some materials are borrowed from the main library.

COLLECTION
Titles - 11,000 Volumes - 11,200 Includes books, periodicals, pamphlets, filmstrips and phonograph records.

SUBJECTS EMPHASIZED
Education and psychology

BUDGET
$13,000

WESTERN ILLINOIS UNIVERSITY

Memorial Library
Western Illinois University
900 W. Adams Street
Macomb, Illinois 61455

SUPERVISOR: Donald S. MacVean, Director

TELEPHONE: (309) 298-1095

SERVICE AREA
Regional

STAFF
1 half-time professional, 1 fifth-time clerk, 1 full-time equivalent student assistant

LIBRARY ORGANIZATION
Separate extension library which provides all library needs for extension programs.

COLLECTION
Titles - 1,500 Volumes - 2,500 Includes books, pamphlets, phonograph records, and slides.

SUBJECTS EMPHASIZED
Education and humanities

BUDGET
$5,000

BALL STATE UNIVERSITY

Ball State University Library
2000 University Avenue
Muncie, Indiana 47306

SUPERVISOR: Ray R. Suput, Director

TELEPHONE: (317) 285-6261

SERVICE AREA
Regional

STAFF
2 full-time professionals, 4 full-time para-professionals; 1 half-time para-professional

LIBRARY ORGANIZATION
All materials are borrowed from the main library.

COLLECTION
No separate collection

SUBJECTS EMPHASIZED
Education and social sciences

BUDGET
n/a

INDIANA STATE UNIVERSITY

Extended Services Library
Division of Continuing Education
and Extended Services
Indiana State University
Terre Haute, Indiana 47809

SUPERVISOR: Margery M. Buchholz

TELEPHONE: (812) 232-6311 ext. 5721

SERVICE AREA
Regional

STAFF
1 full-time professional; 1 half-time student assistant

LIBRARY ORGANIZATION
Separate extension library, but some materials are borrowed from the main library.

COLLECTION
Titles - 6,000 Volumes - 8,000 Including books, periodicals, and slides.

SUBJECTS EMPHASIZED
Education and psychology

BUDGET
$15,000

Indiana University Libraries
10th Street & Jordan Avenue
Bloomington, Indiana 47401

INDIANA UNIVERSITY

SUPERVISOR: W. Carl Jackson, University Librarian

TELEPHONE: (812) 337-3403

SERVICE AREA
State-wide

STAFF
1 quarter-time student assistant

LIBRARY ORGANIZATION
All materials borrowed from the main library.

COLLECTION
No separate collection

SUBJECTS EMPHASIZED
Education and health

BUDGET
$3,000

Inter-Institutional Library Services
Purdue University Libraries
West Lafayette, Indiana 47907

PURDUE UNIVERSITY

SUPERVISOR: Molete J. Morelock, Head

TELEPHONE: (317) 494-1525

SERVICE AREA
State-wide

STAFF
1 full-time professional librarian, 1 full-time clerk

LIBRARY ORGANIZATION
All materials are provided for extension by the main library.

COLLECTION
No separate collection

SUBJECTS EMPHASIZED
Science and humanities

BUDGET
$18,000

Iowa State University Library
Ames, Iowa 50010

IOWA STATE UNIVERSITY

SUPERVISOR: Warren B. Kuhn, Dean of Lib Servs & Dir.

TELEPHONE: (515) 294-1442

SERVICE AREA
State-wide

STAFF
1 quarter-time professional librarian, 1 quarter-time clerk

LIBRARY ORGANIZATION
All extension library services provided by the main library collection.

COLLECTION
No separate collection

SUBJECTS EMPHASIZED
Education and engineering

BUDGET
$3,000

UNIVERSITY OF IOWA

Instructional Services
University of Iowa Library
Iowa City, Iowa 52242

SUPERVISOR: J. L. Davies, Director

TELEPHONE: (319) 353-4766

SERVICE AREA
Regional

STAFF
1 part-time para-professional

LIBRARY ORGANIZATION
All extension library services provided by the main library collection.

COLLECTION
No separate collection

SUBJECTS EMPHASIZED
Education and liberal arts

BUDGET
$-,000

EMPORIA KANSAS STATE COLLEGE

William Allen White Library
1200 Commercial Street
Emporia Kansas State College
Emporia, Kansas 66801

SUPERVISOR: Robert L. Hampton, Librarian

TELEPHONE: (316) 343-1200 ext. 205

SERVICE AREA
State-wide

STAFF
n/a

LIBRARY ORGANIZATION
All extension library services provided by main library collection.

COLLECTION
No separate collection

SUBJECTS EMPHASIZED
Education and business

BUDGET
n/a

FORT HAYS KANSAS STATE COLLEGE

Forsythe Library
Fort Hays Kansas State College
Hays, Kansas 67601

SUPERVISOR: Marc T. Campbell, Librarian

TELEPHONE: (913) 628-4431

SERVICE AREA
Regional

STAFF
1 half-time professional librarian

LIBRARY ORGANIZATION
All extension library services provided by main library collection.

COLLECTION
No separate collection

SUBJECTS EMPHASIZED
Education and business

BUDGET
none

KANSAS STATE COLLEGE OF PITTSBURG

Porter Library
Kansas State College of Pittsburg
Pittsburg, Kansas 66762

SUPERVISOR: John Garralda, Director

TELEPHONE: (316) 231-7000 ext. 210

SERVICE AREA
Regional

STAFF
1 quarter-time professional librarian and 1 quarter-time clerk

LIBRARY ORGANIZATION
All extension library services proveded by main library collection.

COLLECTION
No separate collection

SUBJECTS EMPHASIZED
Education and social science

BUDGET
No separate budget

Continuing Education Reference Services — UNIVERSITY OF KANSAS
645 New Hampshire
Lawrence, Kansas 66044

SUPERVISOR: Robert W. Rozzelle, Acting Director

TELEPHONE: (913) 864-3974

SERVICE AREA
State-wide

STAFF
3 full-time, 1 half-time, 1 part-time para-professional; 1 half-time and 5 part-time student assistants

LIBRARY ORGANIZATION
Separate extension library, but some materials are borrowed from the main library for extension purposes.

COLLECTION
Titles - 6,000 Volumes - n/a Includes books, periodicals, pamphlets, motion picture films, and audio tapes.

SUBJECTS EMPHASIZED
Humanities and education

BUDGET
$63,000

Louisiana State University Library
Baton Rouge, Louisiana 70803

LOUISIANA STATE UNIVERSITY

SUPERVISOR: George J. Guidry, Jr., Librarian

TELEPHONE: (504) 388-2217

SERVICE AREA
State-wide

STAFF
1 part-time professional librarian and 1 part-time clerk

LIBRARY ORGANIZATION
Separate extension library, but some materials are used from the libraries on the particular campuses.

COLLECTION
Titles - 500 Volumes - 700 Includes books, pamphlets, and filmstrips.

SUBJECTS EMPHASIZED
Education and business

BUDGET
$1,000

Raymond H. Fogler Library
University of Maine
Orono, Maine 04473

UNIVERSITY OF MAINE AT ORONO

SUPERVISOR: James C. MacCampbell, Director of Libraries

TELEPHONE: (207) 581-7328

SERVICE AREA
State-wide

STAFF
n/a

LIBRARY ORGANIZATION
All extension library services provided by the main library

COLLECTION
No separate collection

SUBJECTS EMPHASIZED
Education and general studies

BUDGET
n/a

THE JOHNS HOPKINS UNIVERSITY

Milton S. Eisenhower Library
34th & Charles Streets
Baltimore, Maryland 21218

SUPERVISOR: John H. Berthel, Univ. Librarian

TELEPHONE: (301) 366-3300 Ext. 801

SERVICE AREA
Serves at center locations

STAFF
N/A

LIBRARY ORGANIZATION
All extension library services are provided by the main library collection.

COLLECTION
Extension draws from the 2 million volumes of the main library.

SUBJECTS EMPHASIZED
Education, engineering and science

BUDGET
$325,000

UNIVERSITY OF MARYLAND

University College Library
University of Maryland
College Park, Maryland 20742

SUPERVISOR: William W. Winters, Librarian

TELEPHONE: (301) 454-2953

SERVICE AREA
Regional

STAFF
1 full-time professional and 1 part-time student assistant

LIBRARY ORGANIZATION
Extension collection is separate but may borrow from the main library collection for extension.

COLLECTION
Titles - 4,000 Volumes - 8,000 Collection includes books only.

SUBJECTS EMPHASIZED
Business and humanities

BUDGET
$20,000

HARVARD UNIVERSITY

Grossman Library
Lehman Hall
Harvard University
Cambridge, Massachusetts 02138

SUPERVISOR: N/A

TELEPHONE: (617) 495-4024

SERVICE AREA
N/A

STAFF
N/A

LIBRARY ORGANIZATION
Separate extension collection; degree candidates also have access to the Widener Library and other parts of the Harvard College Library.

COLLECTION
Approximately 3,700 volumes.

SUBJECTS EMPHASIZED
N/A

BUDGET
N/A

FERRIS STATE COLLEGE

Ferris State College Library
Big Rapids, Michigan

SUPERVISOR: Robert H. Geiman, Director

TELEPHONE: (616) 796-9971

SERVICE AREA
State-wide

STAFF
1 part-time professional librarian

LIBRARY ORGANIZATION
All extension library services are provided by the main library collection.

COLLECTION
No separate collection

SUBJECTS EMPHASIZED
Trades/industrial and health

BUDGET
None

MICHIGAN STATE UNIVERSITY

Continuing Education Library
Michigan State University
East Lansing, Michigan 48824

SUPERVISOR: Frank C. MacDougall, Librarian

TELEPHONE: (517) 355-2345

SERVICE AREA
International

STAFF
1 full-time professional librarian, 1 full-time para-professional, 5 part-time student assistants.

LIBRARY ORGANIZATION
Separate extension library, but some materials are borrowed from the main library for extension purposes.

COLLECTION
Titles - 10,000 Volumes - 14,500 Includes books, pamphlets, audio tapes, microfilms, periodical articles.

SUBJECTS EMPHASIZED
Education and business

BUDGET
$15,000

ADDITIONAL SERVICES AND COLLECTIONS:
Use an information retrieval system to make subject searches of specialized literature in the Highway Traffic Safety Center and the Institute for Community Development collections - about 25,000 titles.

Michigan Technological University
Library
Houghton, Michigan 49931

MICHIGAN TECHNOLOGICAL UNIVERSITY

SUPERVISOR: Michael V. Krenitsky, Library Director

TELEPHONE: (906) 487-2500

SERVICE AREA
N/A

STAFF
N/A

LIBRARY ORGANIZATION
All extension library services are provided by the main library

COLLECTION
No separate collection

SUBJECTS EMPHASIZED
N/A

BUDGET
N/A

UNIVERSITY OF MICHIGAN

Library Extension Service
2360 Bonisteel Blvd.
University of Michigan
Ann Arbor, Michigan 48105

SUPERVISOR: Peggy Ann Kusnerz

TELEPHONE: (313) 764-9363

SERVICE AREA
State-wide

STAFF
2 half-time and 1 three-quarter-time professional librarians, 1 full-time para-professional, 2 full-time and 1 half-time clerks

LIBRARY ORGANIZATION
Separate extension library, but some materials are borrowed from the main library for extension purposes.

COLLECTION
Titles - 15,800 Volumes - 33,000 Includes books, periodicals, pamphlets, filmstrips and phonograph records.

SUBJECTS EMPHASIZED
Education and social sciences

BUDGET
$76,000

WAYNE STATE UNIVERSITY

Education Library
Extension Unit
Wayne State University
Detroit, Michigan 48202

SUPERVISOR: Theodore Manheim, Librarian

TELEPHONE: (313) 577-4035

SERVICE AREA
State-wide

STAFF
1 half-time professional librarian, 1 half-time para-professional, 1 half-time clerk

LIBRARY ORGANIZATION
Separate extension library, but some materials are borrowed from main library for extension purposes.

COLLECTION
Titles - 8,000 Volumes - 15,000 Includes books, periodicals, pamphlets.

SUBJECTS EMPHASIZED
Education and business administration

BUDGET
$10,000

WESTERN MICHIGAN UNIVERSITY

Dwight B. Waldo Library
Western Michigan University
Kalamazoo, Michigan 49008

SUPERVISOR: Mary L. Taylor, Head of Circulation Services

TELEPHONE: (616) 383-4952

SERVICE AREA
Regional

STAFF
1 part-time professional librarian, 1 half-time para-professional

LIBRARY ORGANIZATION
All extension library services are provided by the main library collection.

COLLECTION
No separate collection

SUBJECTS EMPHASIZED
Education and business/social science

BUDGET
$32,000

UNIVERSITY OF MINNESOTA

Audio Visual Library Service
University of Minnesota
3300 University Avenue S.E.
Minneapolis, Minnesota 55414

SUPERVISOR: Judith Zimmerman, Head of Technical Processing Service

TELEPHONE: (612) 373-5452

SERVICE AREA
State-wide

STAFF
6 full-time professional MA librarians, 6 full-time professional BA/BS librarians, 1 part-time para-professional, 26 full-time clerks, and 46 part-time student assistants.

LIBRARY ORGANIZATION
All extension library services are provided by the main library collection.

COLLECTION
No separate collection

SUBJECTS EMPHASIZED
Social sciences and natural sciences

BUDGET
$597,500

ADDITIONAL SERVICES AND COLLECTIONS
Also operate a publishing house

UNIVERSITY OF MISSISSIPPI

Universities Center Library
1855 Eastover Drive
Jackson, Mississippi 39211

SUPERVISOR: Mrs. Mary M. Ladner, Librarian

TELEPHONE: (601) 982-6226 ext. 25

SERVICE AREA
State-wide

STAFF
1 full-time professional librarian and 1 full-time para-professional

LIBRARY ORGANIZATION
Separate extension library, but materials are borrowed from the main library for extension purposes.

COLLECTION
Titles - n/a Volumes - 12,700 Includes books, periodicals, pamphlets, microforms, motion picture films, phonograph records, audio tapes, video tapes, and slides. Also College and University catalogs.

SUBJECTS EMPHASIZED
Education and business

BUDGET
Separate appropriation

UNIVERSITY OF MISSOURI - COLUMBIA

Columbia Ellis Library
University of Missouri
108 Whitten Hall
Columbia, Missouri

SUPERVISOR: Dwight O. Tuckwood

TELEPHONE: (314) 882-7477

SERVICE AREA
State-wide

STAFF
n/a

LIBRARY ORGANIZATION
All extension library services provided by main library collection.

COLLECTION
No separate collection

SUBJECTS EMPHASIZED
Education and engineering

BUDGET
$1,000

ADDITIONAL SERVICES AND COLLECTIONS
Currently developing video cassette materials that may require more library use.

UNIVERSITY OF MISSOURI - ST. LOUIS

Thomas Jefferson Library
8001 Natural Bridge Road
St. Louis, Missouri 63121

SUPERVISOR: Mark M. Gormley, Director

TELEPHONE: (314) 543-5221

SERVICE AREA
State-wide

STAFF
1 part-time professional librarian, 1 part-time para-professional, 1 part-time clerk, 1 part-time student assistant.

LIBRARY ORGANIZATION
All extension library services are provided by the main library collection.

COLLECTION
No separate collection

SUBJECTS EMPHASIZED
Education and business

BUDGET
None

Nobel H. Getchell Library
University of Nevada
Reno, Nevada 89507

UNIVERSITY OF NEVADA, RENO

SUPERVISOR: Harold G. Morehouse, Director of Libraries

TELEPHONE: (702) 784-6533

SERVICE AREA
State-wide

STAFF
1 part-time para-professional

LIBRARY ORGANIZATION
Separate extension library, but most materials borrowed from main library for extension purposes.

COLLECTION
Titles - n/a Volumes - n/a Includes books, periodicals, pamphlets, motion picture films, phonograph records, audio tapes and slides.

SUBJECTS EMPHASIZED
Education and humanities

BUDGET
$2,000

GLASSBORO STATE COLLEGE

Savitz Learning Resource Center
Glassboro State College
Glassboro, New Jersey 08028

SUPERVISOR: Sandor Szilassy, Director

TELEPHONE: (609) 445-6101

SERVICE AREA
Regional

STAFF
n/a

LIBRARY ORGANIZATION
All extension library services are provided by main library collection only.

COLLECTION
No separate collection

SUBJECTS EMPHASIZED
Education and social sciences

BUDGET
No specific allocation

Institute of Management and
Labor Relations Library
Ryder's Lane
Rutgers - The State University of New Jersey
New Brunswick, New Jersey 08903

RUTGERS - THE STATE UNIVERSITY
OF NEW JERSEY

SUPERVISOR: M. Watson, Information Specialist

TELEPHONE: (201) 932-9608 (or 9513)

SERVICE AREA
State-wide

STAFF
2 full-time professional librarians, 1 full-time para-professional, 1 full-time clerk, and 2 part-time student assistants.

LIBRARY ORGANIZATION
Separate extension library, but materials may be borrowed from the main library collection.

COLLECTION
1,335 volumes; 40,116 pamphlets; 13,440 archival documents (Bryn Mawr Labor School)
Includes books, periodicals, pamphlets, microforms, motion picture films, filmstrips and audio tapes.

SUBJECTS EMPHASIZED
Labor/management negotiations and adult education

BUDGET
$8,000 + salaries

CORNELL UNIVERSITY

Martin P. Catherwood Library
New York State School of Industrial
& Labor Relations
Cornell University
Ithaca, New York 14850

SUPERVISOR: R. G. Miller

TELEPHONE: (607) 256-5435

SERVICE AREA
State-wide

STAFF
1 half-time professional and 1 half-time clerk

LIBRARY ORGANIZATION
All extension library services are provided by the Industrial and Labor Relations Library.

COLLECTION
No separate collection

SUBJECTS EMPHASIZED
Labor relations and economics

BUDGET
N/A

E. O. C. Library
Drake Memorial Library
State University College at Brockport
Brockport, New York 14420

STATE UNIVERSITY COLLEGE AT BROCKPORT

SUPERVISOR: Marion J. Wells, Librarian, Public Services

TELEPHONE: (716) 395-2142

SERVICE AREA
Regional

STAFF
None provided

LIBRARY ORGANIZATION
The extension collection is separate, but materials may be borrowed from the main library collection for extension purposes.

COLLECTION
Titles - 271 Volumes - 271 Includes books, periodicals, pamphlets; all other types of materials are available from the main library on request.

SUBJECTS EMPHASIZED
Criminal justice and business

BUDGET
$1,000

STATE UNIVERSITY OF NEW YORK AT BUFFALO

Lockwood Memorial Library
Library Circle
Buffalo, New York 14214

SUPERVISOR: Eldridge R. Smith, Director

TELEPHONE: (716) 831-2428

SERVICE AREA
City or county

STAFF
n/a

LIBRARY ORGANIZATION
All extension library services are provided by the main library collection.

COLLECTION
No separate collection

SUBJECTS EMPHASIZED
n/a

BUDGET
n/a

APPALACHIAN STATE UNIVERSITY

Carol Grotnes Belk Library
Appalachian State University
Boone, North Carolina 28608

SUPERVISOR: Al Corum, Director of Learning Resources

TELEPHONE: (704) 262-2186

SERVICE AREA
Regional

STAFF
1 quarter-time para-professional and 1 half-time student assistant

LIBRARY ORGANIZATION
All extension library services are provided by the main library collection.

COLLECTION
No separate collection

SUBJECTS EMPHASIZED
Education and business

BUDGET
$3,000

EAST CAROLINA UNIVERSITY

DCE Library
Box 2727
East Carolina University
Greenville, North Carolina 27834

SUPERVISOR: Vivian P. Crickmore, Librarian and Assistant Director of Graduate Extension and Teacher Education

TELEPHONE: (919) 758-6124 (or 6109)

SERVICE AREA
Regional

STAFF
1 half-time professional librarian and 1 quarter-time student assistant

LIBRARY ORGANIZATION
Separate extension library, but some materials are borrowed from the main library for extension purposes.

COLLECTION
Titles - 3,100 Volumes - 3,200 Includes books only.

SUBJECTS EMPHASIZED
Education and sociology

BUDGET
$16,000

Extension Division Library
105 Abernethy Hall
Chapel Hill, North Carolina 27514

UNIVERSITY OF NORTH CAROLINA

SUPERVISOR: Mary Marshall Culp, Information Specialist
UNC Extension Division

TELEPHONE: (919) 933-1106

SERVICE AREA
State-wide

STAFF
2 half-time clerks

LIBRARY ORGANIZATION
Separate extension library, but some materials are borrowed from the main library for extension purposes

COLLECTION
Titles- 2,000 Volumes - 2,250 Includes books, periodicals, pamphlets, microforms, motion picture films, filmstrips, phonograph records, audio tapes, video tapes and slides.

SUBJECTS EMPHASIZED
Education and social work

BUDGET
$1,000

North Dakota State University Library
Fargo, North Dakota 58102

NORTH DAKOTA STATE UNIVERSITY

SUPERVISOR: Kilbourn L. Janecek, Director

TELEPHONE: (701) 237-8876

SERVICE AREA
Regional

STAFF
1 full-time para-professional, 3 full-time clerks, 2 full-time student assistants.

LIBRARY ORGANIZATION
Separate extension collection which provides all library needs for the extension programs.

COLLECTION
Titles - 12,000 Volumes - n/a 16mm films - 6,500 Includes books, periodicals, pamphlets, motion picture films, audio tapes.

SUBJECTS EMPHASIZED
n/a

BUDGET
n/a

THE OHIO STATE UNIVERSITY

William Oxley Thompson
Memorial Library
1858 Neil Ave.
Columbus, Ohio 43210

SUPERVISOR: Larry X. Besant, Ass't. Director for Public Services

TELEPHONE: (614) 422-6151

SERVICE AREA
State-wide

STAFF
4 full-time professional librarians

LIBRARY ORGANIZATION
Materials are supplied from four regional campus libraries located at Lima, Mansfield, Marion, and Newark. No shipments are made to off-campus locations.

COLLECTION
No separate collection

SUBJECTS EMPHASIZED
N/A

BUDGET
N/A

ADDITIONAL SERVICES AND COLLECTIONS
Courtesy library cards are provided to conferees registered at the Center for Tomorrow to give them access to the main library.

Criminal Justice Library
French Hall
Cincinnati, Ohio 45221

UNIVERSITY OF CINCINNATI

SUPERVISOR: N/A

TELEPHONE: (513) 475-5344

SERVICE AREA
City or county

STAFF
1 full-time professional, 2 full-time student assistants

LIBRARY ORGANIZATION
Separate extension library, but materials also borrowed from the main library.

COLLECTION
Titles - N/A Volumes - 700 Includes books, periodicals, pamphlets, filmstrips, audio tapes, and slides.

SUBJECTS EMPHASIZED
Social sciences

BUDGET
N/A

University Library
Oklahoma State University
Stillwater, Oklahoma 74074

OKLAHOMA STATE UNIVERSITY

SUPERVISOR: Roscoe Rouse, University Librarian

TELEPHONE: (405) 372-6211 ext. 6066, 6070

SERVICE AREA
State-wide

STAFF
1 quarter-time professional librarian and 1 quarter-time clerk

LIBRARY ORGANIZATION
All extension library services are provided by main library collection

COLLECTION
No separate collection

SUBJECTS EMPHASIZED
Agriculture, business and engineering

BUDGET
No separate budget

Oregon Division of Continuing Education
P.O. Box 1491
Portland, Oregon 97207

OREGON STATE SYSTEM OF HIGHER EDUCATION

SUPERVISOR: N/A

TELEPHONE: (503) 645-1121

SERVICE AREA
State-wide (including states of northwest U. S.)

STAFF
1 full-time professional librarian, 4 full-time materials specialists, 10 full-time clerks, 1 part-time clerk, 2 part-time student assistants.

LIBRARY ORGANIZATION
Separate extension library, but some materials are borrowed from the main library and local libraries for extension purposes.

COLLECTION
Titles - n/a Volumes - n/a Includes books, periodicals, pamphlets, motion picture films, filmstrips, audio tapes, video tapes, slides, and package program presentation formats.

SUBJECTS EMPHASIZED
Education and business

BUDGET
$275,000

Armstrong Co. and Punxsutawney Campuses
Indiana University of Pennsylvania
Indiana, Pennsylvania 15701

INDIANA UNIVERSITY OF PENNSYLVANIA

SUPERVISOR: Ronald A. Steiner, Asso. Director of Libraries

TELEPHONE: (412) 357-2340

SERVICE AREA
Regional

STAFF
1 full-time and 1 part-time professional librarians and 15 part-time student assistants

LIBRARY ORGANIZATION
Extension collection is separate from main library but may borrow needed materials from the main library collection.

COLLECTION
Titles - n/a Volumes - 29,000 Includes books, periodicals, pamphlets, microforms, filmstrips, phonograph records, audiotapes, slides, film loops, and transparencies.

SUBJECTS EMPHASIZED
Humanities and education

BUDGET
$5,000

Continuing Education Library
Pattee Library
University Park, Pennsylvania 16802

PENNSYLVANIA STATE UNIVERSITY

SUPERVISOR: Charles H. Ness, Assistant Dean of Libraries

TELEPHONE: (814) 865-9551

SERVICE AREA
State-wide

STAFF
1 quarter-time professional librarian and 1 full-time clerk

LIBRARY ORGANIZATION
Extension collection is separate but may borrow needed materials from main library and local libraries.

COLLECTION
Titles - 1,800 Volumes - 8,800 Includes books, photocopied periodical articles and pamphlets.

SUBJECTS EMPHASIZED
Education and liberal arts

BUDGET
$29,000

Extension Division Library
University of Rhode Island
Promenade and Gaspee Streets
Providence, Rhode Island 02908

UNIVERSITY OF RHODE ISLAND

SUPERVISOR: Mrs. Helen Kelly, Librarian

TELEPHONE: (401) 831-7560 or 831-7550 ext. 60

SERVICE AREA
State-wide and regional

STAFF
1 full-time professional, 1 full-time para-professional, 3 full-time and 1 part-time clerk, and 2 part-time student assistants.

LIBRARY ORGANIZATION
Extension collection is separate from the main library, but materials may be borrowed from the main library for extension purposes.

COLLECTION
Titles - 17,000 Volumes - 18,000 Includes books, periodicals, pamphlets, microfilms, phonograph records, and slides.

SUBJECTS EMPHASIZED
Humanities and business

BUDGET
$59,000

Lincoln Memorial Library
South Dakota State University
Brookings, South Dakota 57006

SOUTH DAKOTA STATE UNIVERSITY

SUPERVISOR: Leon Raney, Director

TELEPHONE: (605) 688-5106

SERVICE AREA
State-wide

STAFF
n/a

LIBRARY ORGANIZATION
All extension library services that are provided are provided by the main library collection.

COLLECTION
No separate collection

SUBJECTS EMPHASIZED
Education

BUDGET
none

Jere Whitson Memorial Library
Box 5066
Tennessee Technological Station
Cookeville, Tennessee 38501

TENNESSEE TECHNOLOGICAL UNIVERSITY

SUPERVISOR: C. P. Snelgrove, Librarian

TELEPHONE: (615) 528-3213

SERVICE AREA
Regional

STAFF
1 quarter-time professional librarian and 1 quarter-time clerk

LIBRARY ORGANIZATION
All extension library services are provided by the main library collection.

COLLECTION
No separate collection

SUBJECTS EMPHASIZED
Education and humanities

BUDGET
$1,000

Division of Continuing Education
University of Tennessee Extension Library
Knoxville, Tennessee 37916

UNIVERSITY OF TENNESSEE

SUPERVISOR: David J. Harkness, Director of Library Services

TELEPHONE: (615) 974-3405

SERVICE AREA
State-wide

STAFF
1 full-time professional librarian, 1 full-time para-professional, and 1 part-time student assistant

LIBRARY ORGANIZATION
Separate extension library, but some materials are borrowed from the main library for extension purposes.

COLLECTION
Titles - 9,488 Volumes - 9,565 Includes books, periodicals, pamphlets, motion picture films.

SUBJECTS EMPHASIZED
Humanities and education

BUDGET
$30,000

Texas A & M University Libraries
College Station, Texas 77843

TEXAS A & M UNIVERSITY

SUPERVISOR: Henry L. Alsmeyer, Jr. Associate Director

TELEPHONE: (713) 845-6111

SERVICE AREA
State-wide

STAFF
5 full-time professional librarians and 7 part-time professional librarians

LIBRARY ORGANIZATION
Separate extension library, but some materials are borrowed from the main library for extension purposes.

COLLECTION
Titles - n/a Volumes - n/a Includes books, periodicals, pamphlets, microforms, audio tapes, visual tapes, and slides.

SUBJECTS EMPHASIZED
Agriculture and engineering

BUDGET
$50,000

Merrill Library & Learning Resources Program UTAH STATE UNIVERSITY
Utah State University, College Hill
Logan, Utah 84322

SUPERVISOR: Milton C. Abrams, Director

TELEPHONE: (801) 752-4100 ext. 7557

SERVICE AREA
State-wide

STAFF
1 part-time professional librarian and 1 part-time para-professional

LIBRARY ORGANIZATION
Separate extension library, but much material is borrowed from the main library for extension purposes.

COLLECTION
Titles - 2,500 Volumes - 4,000 Includes books, periodicals, pamphlets, filmstrips, phonograph records, audio tapes, video tapes and slides.

SUBJECTS EMPHASIZED
Humanities and education

BUDGET
$15,000

Old Dominion University
Hughes Library
P.O. 6173
Norfolk, Virginia 23508

OLD DOMINION UNIVERSITY

SUPERVISOR: Brewster E. Peabody, Director

TELEPHONE: (804) 489-8000 ext. 246

SERVICE AREA
Regional

STAFF
1 part-time para-professional

LIBRARY ORGANIZATION
All extension library services are provided by the main library collection.

COLLECTION
No separate collection

SUBJECTS EMPHASIZED
Education and business

BUDGET
$5,000

VIRGINIA

Extension Library
School of Continuing Education
P. O. Box 3697, University Station
Charlottesville, Virginia 22903

UNIVERSITY OF VIRGINIA

SUPERVISOR: Mildred C. Skinner, Extension Librarian

TELEPHONE: (804) 924-3562

SERVICE AREA
State-wide

STAFF
n/a

LIBRARY ORGANIZATION
Separate extension collection provides all library needs for extension programs.

COLLECTION
Titles - 4,000 Volumes - 12,000
Collection includes books only

SUBJECTS EMPHASIZED
Education and humanities

BUDGET
$1[illegible],000

Johnston Memorial Library
Virginia State College
Petersburg, Virginia 23803

VIRGINIA STATE COLLEGE

SUPERVISOR: Catherine V. Bland, Library Director

TELEPHONE: (804) 526-6998

SERVICE AREA
State-wide

STAFF
n/a

LIBRARY ORGANIZATION
All extension library services are provided by the main library collection.

COLLECTION
No separate collection

SUBJECTS EMPHASIZED
Education and social sciences

BUDGET
n/a

CENTRAL WASHINGTON STATE COLLEGE

Victor J. Bouillon Library
Central Washington State College
Ellensburg, Washington 98926

SUPERVISOR: Richard Waddle, Dean

TELEPHONE: (509) 963-1901

SERVICE AREA
State-wide

STAFF
No positions designated

LIBRARY ORGANIZATION
All extension library services are provided by the main library collection.

COLLECTION
No separate collection

SUBJECTS EMPHASIZED
Education and psychology

BUDGET
Film Library $28,000

WISCONSIN

Extension Library Services
104 Extension Building
432 North Lake Street
Madison, Wisconsin 53706

UNIVERSITY OF WISCONSIN

SUPERVISOR: Shirley E. Johnson, Associate Director

TELEPHONE: (608) 262-3340

SERVICE AREA
State-wide

STAFF
4 full-time professionals; 3 full-time para-professionals; 3 full-time clerks; 1 quarter-time student assistant

LIBRARY ORGANIZATION
Separate extension library, but some materials are borrowed from the main library.

COLLECTION
Titles - 30,825 Volumes - 43,900 Includes books, periodicals, pamphlets, microforms, filmstrips, phonograph records, audio tapes, slides, and rock and mineral kits.

SUBJECTS EMPHASIZED
Education and nursing

BUDGET
$125,700

ADDITIONAL SERVICES AND COLLECTIONS
Loan audio-visual materials and rock and mineral kits to students enrolled in Independent (correspondence) courses; support credit courses offered over Educational Telephone Network (ETN); lend materials to County Extension offices; supply examination copies of plays to 4-H drama groups, the Wisconsin Theater Association, and the Wisconsin High School Forensic Association; support workshops, institutes, and seminars in programming departments such as nursing.

WASHINGTON, D. C.

Washington Technical Institute Library
4100 Connecticut Avenue, N.W.
Washington, D. C. 20008

WASHINGTON TECHNICAL INSTITUTE

SUPERVISOR: Raymond E. Roney, Librarian

TELEPHONE: n/a

SERVICE AREA
City or county

STAFF
n/a

LIBRARY ORGANIZATION
All extension library services are provided by the main library collection.

COLLECTION
No separate collection

SUBJECTS EMPHASIZED
Public and business administration, agriculture and natural science

BUDGET
n/a

Learning Resources Center
Cupey Alto Rd., Box A-E
Rio Piedras, Puerto Rico 00928

PUERTO RICO JUNIOR COLLEGE

SUPERVISOR: Mrs. Ada V. Robinson, Librarian

TELEPHONE: (809) 767-9730

SERVICE AREA
N/A

STAFF
1 half-time professional librarian, 5 quarter-time para-professionals

LIBRARY ORGANIZATION
All extension library services are provided by the main library

COLLECTION
No separate collection

SUBJECTS EMPHASIZED
Humanities

BUDGET
N/A

Main Library
University of Puerto Rico
Rio Piedras, Puerto Rico 00931

UNIVERSITY OF PUERTO RICO AT RIO PIEDRAS

SUPERVISOR: Pio Maldonado, Asst. to the Director

TELEPHONE: (208) 764-0000 Ext. 245

SERVICE AREA
City or county

STAFF
N/A

LIBRARY ORGANIZATION
All extension library services are provided by the main library

COLLECTION
No separate collection

SUBJECTS EMPHASIZED
Education and humanities

BUDGET
N/A

NATIONAL UNIVERSITY EXTENSION ASSOCIATION

ASSOCIATION OF COLLEGE AND RESEARCH LIBRARIES

Joint Committee on University
Extension Library Services

Dear

In 1970 the Joint Committee conducted a survey of extension libraries at NUEA member institutions. The goal of the survey was to publish a directory of those libraries, including some data on the state of extension library services in the United States and Canada. Though publication and distribution of the directory was delayed until 1973, and presented less information than was hoped for, extra copies of it are still being purchased through the Continuing Education Service of Michigan State University. NUEA members and librarians have told us that the directory is quite useful to them, and the NUEA Executive Board wants to see this project continued.

The first survey was conducted with the aid of a grant from the Council on Library Resources. Once again, the Council has generously agreed to support this survey and publication of another edition of the directory.

This time the questionnaire has been shortened to half its size and the questions asked should require less effort for participants to answer. Publication problems have now been overcome and the directory will appear within a few months of survey deadline.

Please respond as fully as possible to the questionnaire and return it in the enclosed return-addressed, postage-paid envelope. We intend to compile the directory, prepare copy for publication, and distribute it early in the Spring of 1975, so a prompt reply would be appreciated. As was done after the first survey, two complimentary copies of the directory will be sent to each participating institution--one copy for the director of extension and one for the librarian.

Note that all questions marked with an asterisk ask for information which is of a confidential nature. Answers to these questions will not be used as items of information in entries on the pages of the directory, but answers are urgently needed to determine the present condition of extension libraries and to find trends which may serve to improve extension library services from universities to the public.

Thank you for your participation.

Sincerely,

Frank C. MacDougall

Frank C. MacDougall, Member
ACRL/NUEA Joint Committee on
University Extension Library Services
Continuing Education Librarian
Michigan State University

NATIONAL UNIVERSITY EXTENSION ASSOCIATION

ASSOCIATION OF COLLEGE AND RESEARCH LIBRARIES

Joint Committee on University
Extension Library Services

EXTENSION LIBRARY SURVEY

IDENTIFICATION

Name of Institution: _____

PLEASE TYPE OR PRINT ALL ANSWERS

Name and title of person completing this questionnaire:

NAME _____

TITLE _____

NAME OF EXTENSION LIBRARY _____

MAILING ADDRESS _____

_____ ZIP _____

TELEPHONE NUMBER (Please include Access Code) _____

☐ WE DO NOT WANT TO BE INCLUDED IN THE DIRECTORY. (If you want to be included in the survey results, but not in the directory, check this box and answer all applicable questions.)

1. Does your institution support any of its off-campus activities and services with library materials (i.e., books, periodicals, films, etc.)? ___Yes ___No. IF YOUR ANSWER IS "NO" DO NOT ANSWER THE REST OF THIS QUESTIONNAIRE, BUT DO RETURN IT IN THE ENVELOPE PROVIDED.

2. If you answered "YES" to question 1, please state the extent of your institution's service area:
___state-wide ___provincial ___regional ___city or county.

3. If you answered "YES" to question 1, please check ONE of the following:
a. _____We have a separate extension library which provides all library needs for our extension program
b. _____We have a separate extension library, but some materials are borrowed from the main library for extension purposes.
c. _____All extension library services are provided by the main library collection.

4. If you checked a. or b. in question 3, how large is the extension library in numbers of titles and physical volumes, estimated to the nearest hundred? _____titles _____volumes

5. Regardless of your answer to question 3, how many library staff positions are required to provide off-campus service, both full- and part-time: (Note: designate a half-time position with "1/2", quarter-time with "1/4", or any other appropriate fraction).

	Full-time persons	Part-time persons
a. Professional librarians	_____	_____
b. Para-professionals	_____	_____
c. Clerks	_____	_____
d. Student assistants	_____	_____

6. a. How many permanent off-campus centers does your institution maintain for extension programs? _____
   b. How many of these have permanent library facilities provided by your institution? _____
   c. If you answered 6b. above, how many of these collections are maintained in cooperation with one or more other universities? _____

*7. Please check ALL of the following other types of libraries which cooperate with you to provide off-campus library service:

a. _____Public school libraries
b. _____Community/Junior college libraries
c. _____Public (city) libraries
d. _____County or regional libraries
e. _____State library
f. _____Business or industrial libraries

8. a. What are your two most heavily used general subject areas (e.g., education, medicine, business, humanities, etc.)? 1._____ 2._____
   b. Approximately what percentage of your collection is devoted to these subjects?
   1._____% 2._____%

9. If you checked a. or b. in answer to question 3, please check ALL of the following types of materials contained in your extension collection:

a. _____Books
b. _____Periodicals (including newspapers)
c. _____Pamphlets
d. _____Microfilms/microfiche/microcards
e. _____Motion picture films
f. _____Filmstrips
g. _____Phonograph records
h. _____Audio tapes
i. _____Video tapes
j. _____Slides
k. _____Other (please specify) _____

*10. What is the extent of your total budget (materials, salaries, supplies, etc.) allotted for extension library services, estimated to the nearest $1,000? _____

*11. a. How are extension library services financed? Please check one only:
_____By the extension service only. _____By the Main Library only. _____Jointly by both.
   b. If funded jointly, what percentage is provided by each? _____% Extension Service
   _____% Main Library

*12. Do you participate in any inter-institutional consortia? _____Yes. _____No. If you answered YES, how many? _____

*13. Approximately how many titles do you circulate off-campus during an academic year, estimated to the nearest hundred? _____

*14. a. Approximately how many instructors' and students' requests can you provide FULLY from your own resources? _____100% _____90% _____80% _____70% _____60% _____50% or less.
   b. How many credit courses and non-credit off-campus activities do you support each year? _____

*15. Do you consider your library resources adequate to meet the demands upon it by your faculty and/or students' requests? _____Yes _____No

*16. If you could improve your extension library services, which aspects would you concentrate on first? Please rank in order of preference by noting 1, 2, or 3 for first, second or third priority, and note as many choices as you wish.

_____More materials needed in the subject fields of: _____, _____, _____
_____More "non-book" materials, such as microforms, tapes, etc.
_____More staff on-campus professional _____, para-professional _____, clerical _____.
_____More staff off-campus professional _____, para-professional _____, clerical _____.
_____Better library facilities on campus.
_____Better library facilities off campus.
_____Better transportation or postal service to centers and readers.
_____Library networking (through use of TWX, for instance.)

*17. How often are you able to communicate with your faculty, either in person or through a library committee? _____Often. _____Sometimes. _____Seldom or never.

18. Please add any information you think will be useful in our directory entry, such as, correspondence courses, television courses, independent study series, special additional collections, etc. Or, make any other comments which will be helpful as additional confidential material for the survey; these should be marked with an asterisk. Attach another page, if necessary.

NUEA-ACRL SURVEY OF UNIVERSITY EXTENSION LIBRARIES

Name of Institution _____

ADDENDUM

TO ALL SURVEY PARTICIPANTS:

The last time this survey was conducted we distributed two complimentary copies of the directory to each participating institution. Will you please answer these questions and return this addendum with your questionnaire?

1. I did_____ did not_____receive a copy or copies of the directory.

2. If you received a copy of the directory, in what ways have you used it?

   _____To identify other extension librarians for consultation.

   _____To identify other extension libraries for assistance.

   _____To get an overview of the extension activities of university libraries.

   _____To find a specific piece of information on a new service to offer.

   _____Other uses? _____

   _____

3. I would_____ would not_____ like to see this kind of data incorporated into another type of survey compilation concerning higher education and continuing education.